

GUILDHALL IMPROVEMENT COMMITTEE
Friday, 28 March 2014

Minutes of the meeting of the Guildhall Improvement Committee held in a Committee Room, 2nd Floor West Wing, Guildhall on Friday, 28 March 2014 at 12.00 pm

Present

Members:

Sir Michael Snyder, Chairman
Roger Chadwick (Ex-Officio Member)
Deputy Catherine McGuinness (Ex-Officio Member)

Officers:

Jacqui Daniels	- Town Clerk's Department
Chris Bilsland	- Chamberlain
Kate Limna	- Chamberlain's Department
Richard Litherland	- City Surveyor's Department
Richard Jeffrey	- Comptroller & City Solicitor's Department

Also Present:

Alan Moore, Project Director	- Trench Farrow
Mike Doyle	- TP Bennett

1. APOLOGIES

Apologies for absence were received from Roger Chadwick, Deputy John Owen-Ward and Jeremy Mayhew.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA.

There were no declarations.

3. MINUTES

The public minutes and non-public summary of the meeting held on 5 November 2013 were approved as a correct record.

4. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE.

There were no questions.

5. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT.

There were no items.

6. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part1 of Schedule 12A of the Local Government Act as follows:-

Item No	Exemption Paragraph
7 – 10	3

7. **NON-PUBLIC MINUTES**

The non-public minutes of the meeting held on 5 November 2013 were approved as a correct record.

8. **PROGRESS OF GUILDHALL IMPROVEMENT PROJECT RELATED WORKS BEING UNDERTAKEN BY THE CITY SURVEYOR - UPDATE**

A report of the City Surveyor was considered and its contents were noted.

9. **PROJECT DIRECTOR'S REPORT**

A report of the Project Director was noted.

10. **MAIN CONTRACT DISPUTES STRATEGY**

A joint report of the Chamberlain and the Comptroller and City Solicitor was approved.

11. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILE THE PUBLIC ARE EXCLUDED**

It was noted that the next meeting of the Committee would be held at 12 noon on 26 June 2014.

The Committee expressed their appreciation of the work on the project of Chris Bilsland, the Chamberlain, as he retired from the Corporation and it was agreed that a dinner should be held at the conclusion of the project.

The meeting ended at 12.40pm

Chairman

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